

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO

ACADEMIC SENATE MINUTES
May 14, 1974

- I. The meeting was called to order at 3:15 p.m. by Chairman Robert Alberti.
- II. The minutes of the April 23 and April 30 special meetings were approved as submitted.
- III. Those in attendance were as follows:

MEMBERS:

Alberti, Robert
Amanzio, Joseph
Bailey, Roger
Batterson, Ronald
Behman, Sara
Boone, Joseph
Brown, Robert
Burroughs, Sarah
Burton, Robert
Clerkin, Ed
Coyes, Frank
Delany, James
Emmel, James
Fierstine, Harry
Frost, Robert
Gold, Marcus
Greffenius, Ruben

Hale, Thomas
Harden, Sheldon
Hariri, Mahmud
Hendricks, Francis
Holtz, Walter
Hooks, Robert
Johnson, Corwin
Jorgensen, Nancy
Kourakis, Joseph
Krupp, William
Labhard, Lezlie
Markos, Harry
McCormac, Weston
Neel, Paul
Nelson, Linden
Nielsen, Keith
O'Leary, Michael
Olsen, Barton
Rhoads, Howard

Roberts, Alice
Rogalla, John
Rosen, Arthur
Sandlin, Doral
Saveker, David
Scales, Harry
Scheffer, Paul
Sennett, Robert
Sorensen, Robert
Sullivan, Gerald
Weatherby, Joseph
Wenzl, Michael
Wills, Max
Wolf, Lawrence

EX-OFFICIO MEMBERS:
(Voting)

Anderson, Roy

Andreini, Robert
Fischer, Jeff
Gibson, Cordner
Olsen, Barton
Servatius, Owen
Valpey, Robert
Whitson, Milo

EX-OFFICIO MEMBERS:
(Non-Voting)

Fisher, Clyde

GUESTS:

Avey, Renny
Cirovic, Michael
Cleath, Robert
Evans, Handel
Niu, Sarah

IV. Committee Reports

- A. Vice President for Academic Affairs Selection Consultative Committee - Wes Ward, Chairman
The list of candidates has been reduced to 10, and the Committee is currently interviewing those people. There is a strong woman candidate and a strong minority candidate. The list of finalists will be given to the President by June 1.
- B. Curriculum Committee - Joe Weatherby, Chairman (See Attachment II-D, Academic Senate Agenda, May 14, 1974.)
It was moved and seconded (Weatherby/Sullivan) that the Senate endorse and forward to the President the Curriculum Committee's curriculum recommendations for the School of Agriculture and Natural Resources.
It was moved and seconded (Johnson/Rogalla) to amend the motion to include approval of NRM 339. The motion to amend failed (14 yes, 27 no, 11 abstentions).
It was moved and seconded (Hooks/Emmel) to amend the motion by deferring action on NRM 339 until the departments involved and the Curriculum Committee meet to resolve the differing interests. The motion to amend passed unanimously.
The main motion passed as amended.
- C. Instruction Committee - Harry Fierstine, Chairman
The Committee has been discussing class scheduling. The Committee has compiled the results of a faculty survey on non-teaching activities and has submitted these to the Executive Committee.
The Senate accepted the survey results and agreed that they should be distributed to faculty.
- D. Personnel Policies Committee - Frank Coyes, Chairman
The Committee is working on the subcommittee report on "After 60/40, What?" and will probably have a recommendation to be submitted at the May 28 Senate meeting. A progress report or recommendation on "Student Evaluation of Faculty" will be made at the May 28 Senate meeting.
- E. Student Affairs Committee - Doral Sandlin, Chairman
The Committee has reviewed the changes in Administrative Code Title 5; relative to admission requirements, which were submitted to the Committee for suggestions. The Committee has no comments to submit at this time.
- F. Research Committee - Dave Saveker, Chairman
The Committee has been discussing ways to increase the research volume on the campus.
- G. Faculty Library Committee - Bill Krupp, Member
Representatives of the Chancellor's Office have talked with the Committee regarding the interlibrary loan plans, and it doesn't appear that Cal Poly will be adversely affected. The library budget for individual schools will be based on enrollment. Certain schools will be designated as specialists in particular areas, and they will have a preponderance of books in these fields.
The Book Budget Report for 1973-74 is as follows: Allotment \$305,000; Expenditure as of March 31, 1974, \$263,000; Percent of Expenditure 86%.

May 14, 1974

V. Business Items

A. Legislative Proposal on PERS (See Attachment V-A.)

Chairman Alberti announced that the resolution from Cal Poly-Pomona was received with a request that it be considered immediately since the proposed bills are current items in the legislature. The effect of the legislation, if passed, is to drop academic employees from the Public Employees Retirement System.

It was moved and seconded (Wenzl/Andreini) to endorse the resolution from Cal Poly-Pomona regarding PERS. The motion carried.

B. Appointment of Instructional Department Heads/CAM (See Attachment III-D, Academic Senate Agenda, April 23, 1974.)

The following two motions were carried over from the last Senate meeting:

1. Coyes/Burton - to endorse the proposed revision of CAM section 315.5 "Appointment of Instructional Department Heads" as presented by the Personnel Policies Committee (Attachment III-D, April 23, 1974, Academic Senate Agenda), providing for faculty consultation in selection of department heads.
2. Behman/Rhoads - to amend the motion by eliminating references to "non-tenured faculty" in Items B and C of the proposal.

It was moved and seconded (Behman/Andreini) to amend the amendment by adding the phrase "who have been employed for one complete academic year" at the end of the sentence in Paragraph D of the proposed revision of CAM 315.5. The motion to amend the amendment failed (11 yes, 30 no, 12 abstentions).

The motion to amend the motion by eliminating references to "non-tenured faculty" in Items B and C of the proposal was defeated.

It was moved and seconded (Coyes/Burton) to amend the motion by changing the first sentence of 315.5C to read: "The department's full-time faculty may decide, by two-thirds majority vote, not to follow the guidelines specified in B above." The motion to amend carried.

It was moved and seconded (Behman/Hendricks) to amend the motion by accepting the Personnel Policies Committee's proposed revision of CAM 315.5, "Appointment of Instructional Department Heads," except Paragraph D which would be sent back to the Committee. The motion was defeated.

It was moved and seconded (Rhoads/Johnson) to amend the motion by inserting the word "available" in Paragraph D of the proposal, before the words "department faculty." The motion was defeated.

The main motion passed as amended (34 yes, 9 no, 8 abstentions).

C. Bookstore Policy on Faculty Non-Published Materials (See Attachment III-C, Academic Senate Agenda, April 9, 1974.)

It was moved and seconded (Fierstine/Rogalla) to accept the recommendation of the Instruction Committee on "Faculty Non-Published Materials."

It was moved and seconded (Fierstine, Harden) to amend the motion to include the following paragraph on "royalty payments" in the recommendation:

Faculty nonpublished materials sold through the bookstore, developed by a faculty member on personal time and utilizing private resources, may entitle the author to a royalty that may arise from sales thereof, provided:

1. The faculty author obtains approval endorsement from his/her department head and school dean;
2. The "Agreement of Mutual Understanding" between the faculty-author and bookstore so provides for royalty payment amount, and conditions under which royalties will be paid;
3. The royalty payment per unit sold shall not exceed 10% of the sale price of the item being sold; and
4. That all costs of production to the bookstore have been recovered prior to any payment of royalties. Failure to sell sufficient copies of the material to offset all production costs, including the normal gross profit as determined by bookstore management, will result in no royalty payment.

This item with the motion and amendment on the floor was deferred to the next Senate meeting, due to time limitation.

D. General Education Committee Report (See Attachment III-C, Academic Senate Agenda, May 14, 1974.)

It was moved and seconded (Scheffer/Rhoads) to endorse the recommendation of the General Education and Breadth Committee relative to changes in the 1977-79 catalog.

It was moved and seconded (Sullivan/O'Leary) to table the "Basic Subjects" paragraph of the recommendation until the next meeting so the Speech and the English Departments could discuss the proposed changes. The motion passed.

It was moved and seconded to send the entire recommendation back to the Committee for clarification. The motion carried.

E. Professional Development Proposal (See Attachment III-D, Academic Senate Agenda, May 14, 1974.)

The Instruction Committee, after reviewing the proposal, presented the following recommendation:

"The Instruction Committee recommends to the Academic Senate that the CSUC Professional Development Program Proposal is needed by the faculty and is very worthy of support, provided that the program is externally funded, but locally controlled, and that the faculty is offered an incentive and the necessary time to participate."

It was moved and seconded (Fierstine/Labhard) that the Senate endorse the recommendation of the Instruction Committee relative to the proposal for the CSUC Professional Development Program.

It was moved and seconded (Burton/Scales) to amend the motion by including Chairman Alberti's recommendations Numbers 2, 3, and 4 of the cover memo to the Executive Committee. The motion to amend carried unanimously.

The main motion as amended carried unanimously.

F. Constitution and Bylaws Committee Recommendations (See Attachment V-F.)

The Constitution and Bylaws Committee presented the attached constitutional amendments as a result of the recommendations of the Senate Directions Committee which were previously approved by the Academic Senate.

It was moved and seconded (Johnson/Scheffer) to submit these amendments to the faculty for ratification. The motion passed.

Proposed amendments to the Academic Senate Bylaws were distributed (attached). It was moved and seconded (Johnson/Rogalla) to accept the amendments to the Bylaws as a first reading item. The motion passed.

G. Elections for 1974-75 Academic Senate Officers

The following people were elected to membership on the Executive Committee for 1974-75:

Agriculture and Natural Resources	Robert Hooks
Architecture and Environmental Design	David Saveker*
Business and Social Sciences	Sara Behman
Communicative Arts and Humanities	Gerald Sullivan
Engineering and Technology	Robert Sennett
Human Development and Education	Lezlie Labhard*
Science and Mathematics	Norman Eatough
Professional Consultative Services	Nancy Jorgensen

The following two nominations were received for Chairman of the Senate for 1974-75: Harry Scales (Education) and Joseph Weatherby (Political Science). Joe Weatherby was elected Chairman.

Lezlie Labhard (Hom: Economics) was elected as Vice Chair, and David Saveker (Architecture) was elected as Secretary.

*Chairman Alberti declared the offices of representatives on the Executive Committee from Architecture and Environmental Design, and Human Development and Education as being open. Elections for those two vacancies will take place at the May 28 Senate meeting.

H. Commencement

Chairman Alberti announced that the Executive Committee at its May 6, 1974, meeting voted to send to President Kennedy a statement regarding its feelings concerning the President's recent suggestion that half the faculty take part in the commencement exercises. The following action was reported to President Kennedy:

1. The Executive Committee of the Academic Senate objects to the fact that President Kennedy's suggestion that at least half of the full-time faculty of each school participate in the academic procession as part of the Commencement ceremony is being mandated by the various Academic Deans without the benefit of consultation and discussion with the faculty.
2. The Executive Committee recommends that no change from prior year procedures be implemented for 1974; and that the request of President Kennedy for augmentation of faculty participation in Commencement be referred to the Personnel Policies Committee for consultation and recommendations relative to faculty participation in future commencement ceremonies.

It was moved and seconded (Burton/Scales) that this become a business item. The motion carried.

It was moved and seconded (Burton/Andreini) to endorse the Executive Committee's position relative to "Faculty Participation in Commencement" and to encourage voluntary participation of the faculty. The motion carried without dissent.

VI. Announcements and Reports

A. Statewide Academic Senate Report (Roy Anderson, Robert Andreini, Barton Olsen, Michael Wenzl)

Statewide Academic Senators reported that (1) There has been discussion as to whether or not there needs to be priority order for promotions; and (2) The grievance procedures which were discussed here have been discarded permanently, and Executive Order 180 is now back with one correction: Off-campus review will not be by the Chancellor but by an arbitrator.

VII. The meeting was adjourned at 5:05 p.m.


CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

FACULTY SENATE

RESOLUTION

- WHEREAS, the Governor's proposed TEC (Total Employee Compensation) legislation (Senate Bill 1764, Berryhill; Assembly Bill 3608, Chlappé) excludes the academic employees of the State University and Colleges from the coverage of its provisions; and
- WHEREAS, such exclusions extends to separation of such academic employees from the Public Employees Retirement System; and
- WHEREAS, such separation of academic employees for retirement benefits purposes would substantially elevate both employee and employer costs of providing retirement funds and/or lead to a severe reduction in retirement benefits for academic employees; and
- WHEREAS, the academic employees of the State University and Colleges would be excluded by the passage of said legislation as presently written, from other substantial benefit increases for public employees; to wit: increased contribution by the state toward health insurance premiums; payment of premiums by employers for purchase of life insurance policies; reduction in rate of employee contribution to the Public Employees Retirement System; therefore be it
- RESOLVED, that the Faculty Senate of California State Polytechnic University at Pomona opposes passage of said proposed legislation as presently written; be it further
- RESOLVED, that the Faculty Senate of California State Polytechnic University at Pomona request the Assembly Ways and Means Committee and the Senate Finance Committee, and such other legislative committees as appropriate, to amend Senate Bill 1764 and/or Assembly Bill 3608 to include the Academic Employees of the State University and Colleges within the coverage of the provisions of said proposed legislation; be it further
- RESOLVED, that the Chairman of the Faculty Senate of California State Polytechnic University at Pomona be instructed to forward a copy of this Resolution to the Chairman of the Senate Finance Committee and to the Chairman of the Assembly Ways and Means Committee; be it further
- RESOLVED, that the Faculty Senate of California State Polytechnic University make financial provision to send a delegate (or delegates) to the hearings regarding this proposed legislation by the Senate Finance Committee, by the Assembly Ways and Means Committee and by such other legislative committees as appropriate, for the purpose of testifying to the opposition by the Faculty Senate of California State Polytechnic University at Pomona of passage of said proposed legislation as presently written and to urge amendment of said proposed legislation to include academic employees of the State University and Colleges within the coverage of its provisions; be it further
- RESOLVED, that copies of this Resolution be forwarded to each and every other Faculty Senate in the State University and Colleges System; urging passage of similar resolutions and appearances by representatives of said Faculty Senates at said legislative committee hearings on this proposed legislation.

Unanimously adopted by the Faculty Senate
of California State Polytechnic University,
Pomona on May 1, 1974.


Sidney M. Blummer, Chairman

CONSTITUTIONAL AMENDMENTS

1. Add new Section 1 to Article III. Renumber present Section 1, 2, 3, 4, 5, to 2, 3, 4, 5, 6.

Section 1) Preamble

We, the Faculty of California Polytechnic State University, San Luis Obispo, in order to (1) perpetuate the traditions of shared academic governance and insure the free expression of the Faculty voice in University affairs, and (2) provide a recognized framework for faculty leadership in continuing development of a quality Faculty, endorse these principles:*

- a. Faculty members have a major role in the governance of the University through the Academic Senate, which is the recognized representative body of the Faculty. The Senate recommends policies and procedures to the President. On those occasions when the President rejects a Senate proposal, he informs the Senate in writing of the compelling reasons for such action.
- b. Faculty members, support staff members, and students participate in the governance of the University through the Academic Senate, Staff Senate, and Student Affairs Council and as members of university standing, special, and ad hoc committees and subcommittees. (See CAM 160.)
- c. Responsibilities of the Academic Senate, integral to the process of shared academic governance at California Polytechnic State University, include, but are not limited to, the following areas:
 1. academic policy and procedures, including, but not limited to, the assurance of academic freedom, curricula, course content and academic standards; long range academic planning;
 2. consultation regarding administrative organization and selection of administrative officers of the University;
 3. personnel policies and procedures affecting academic personnel, including, but not limited to, professional responsibility, hiring, promotion, reappointment, tenure, leaves, working conditions;
 4. procedures and programs for faculty development, including, but not limited to, the composition of the Faculty, in-service training programs and counsel regarding professional personnel problems.

CONSTITUTIONAL AMENDMENTS (Continued)

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*The laws, regulations, and procedures duly enacted by the People of the State of California and the Trustees of the California State University and Colleges are the foundation of the governance of this University;

The President of the University, as designated in Title 5, California Administrative Code, is the chief governing officer of the University and is responsible for its operation to the Board of Trustees of the CSUC.

2. Change present Section 1.e. (2) (c) by deleting (c) the instructional deans. If this section of the Constitution is amended in this matter, the Bylaws will be amended to place the instructional deans in the group, Administrative Personnel of the University, paragraph B. of the Bylaws. This group includes:
 - B. Administrative Personnel of the University for purposes of Article III, Section 1, Paragraph d, of the Constitution, shall include the following:

Deans of Instructional Schools

Assistant to the President
Administrative Vice President
Associate Dean, Facility Planner
Director, Information Services
Director, Alumni Affairs
Director, Personnel Relations
Public Information Specialist
Agricultural Information Specialist
Associate Dean, Resources and Planning
Associate Dean, Curriculum and Instruction
Associate Dean, Educational Services
Coordinator, Special Programs
Director, Institutional Studies
Director, International Education
Coordinator, Graduate Studies and Research
Associate Deans of Schools of Instruction
Director, Library
Director, Admissions, Records, and Evaluations
Registrar
Associate Dean, Women
Director, Counseling and Testing
Director, Activities
Director, Health Services
Director, Placement and Financial Aids
Financial Aids Officer
Director, Housing
Director of Business Affairs
Director, Computer Center
Associate Dean, Continuing Education
Co-Directors, Educational Opportunity Programs
Budget Officer
Executive Director, Foundation
Director, Audio-Visual Services and Production

and, they elect one of their number to the Academic Senate.

Long Range Planning Committee

The Long Range Planning Committee shall be responsible for recommendations concerning future actions, policies and goals as they affect the University. It shall include but not be limited to: academic policy and procedures; academic personnel policies and procedures; and faculty development. As assigned to specific standing committees of the Academic Senate fall within its purview when future predictions and extreme long range planning are necessary or possible.

Ex-officio members of the committee are: The Director of Business Affairs; Director of Institutional Studies; Associate Dean of Resources and Planning; and a representative from the A.S.I.

The committee will submit its recommendations to the Academic Senate.

(Add this committee in other parts of Bylaws where appropriate and renumber as needed.)

Proposed New Section of Bylaws:

Insert section VIII. FACULTY PROFESSIONAL DEVELOPMENT AND WELFARE

Change section IX. RECALL OF ELECTED REPRESENTATIVES

VIII. FACULTY PROFESSIONAL DEVELOPMENT AND WELFARE

The Academic Senate should enhance its program of resources to faculty through development of:

- a. Voluntary in-service training programs for improvement of instruction, student advisement.
- b. An up-to-date "profile" of faculty background and interest to aid in planning, committee selection and community service projects.
- c. Faculty manual
- d. A system to aid in encouragement of research projects.
- e. Improved communication with student community.
- f. Other information programs with various topics of interest to the faculty.



ACADEMIC SENATE

HIGHLIGHTS OF THE ACADEMIC SENATE MEETING

May 14, 1974

Reports

1. Vice President for Academic Affairs Selection Consultative Committee reported that the list of candidates has been reduced to 10. The list of finalists will be given to the President by June 1.
2. The Senate accepted the results of the Instruction Committee survey relative to faculty non-teaching activities and agreed that they should be distributed to faculty members.

Actions

1. Senate voted to endorse and forward to the President the Curriculum Committee's curriculum recommendations for the School of Agriculture and Natural Resources, except NRM 339 which was deferred until the Curriculum Committee and the departments involved could meet to resolve the differing interests.
2. Senate voted to endorse a resolution received from Cal Poly-Pomona regarding legislative bills (SB 1764, AB 3608) which exclude CSUC academic employees from the "Total Employee Compensation" plan, including FERS benefits.
3. Senate voted to endorse with minor changes the proposed revision of CAM section 315.5 "Appointment of Instructional Department Heads" as presented by the Personnel Policies Committee, providing for faculty consultation in selection of department heads.
4. Senate voted to endorse the campus' participation in the proposed CSUC Professional Development Program if the following conditions are met:
 - a) The program is externally funded, but locally controlled.
 - b) Faculty is offered an incentive and the necessary time to participate.
 - c) Participation in the program must be voluntary on the part of each individual. If a department, by majority vote of its faculty, elects to involve itself in any such program, the right of an individual faculty member to exclude himself must be honored.
 - d) The campus "director" must be a tenured faculty member, selected by the faculty through the Academic Senate.
 - e) An advisory committee to the program should be appointed, with a majority of its members to come from the teaching faculty and selected by the Academic Senate.
5. Senate voted to submit proposed constitutional amendments presented by the Constitution and Bylaws Committee to the faculty for ratification. The amendments would put into effect previously approved changes as suggested by the Directions Committee and approved by the Senate. Senate also voted to accept as a first reading item certain amendments to the Bylaws which would incorporate these changes.
6. Senate elected the following individuals to the Executive Committee of the Academic Senate for 1974-75: Robert Hooks, Agriculture and Natural Resources; (vacant), Architecture and Environmental Design; Sara Behman, Business and Social Sciences; Gerald Sullivan, Communicative Arts and Humanities; Robert Sennett, Engineering and Technology; (vacant), Human Development and Education; Norman Eatough, Science and Mathematics; Nancy Jorgensen, Professional Consultative Services.
Joseph Weatherby (Political Science) was elected Chairman of the Academic Senate for 1974-75, and Leslie Labhard (Home Economics) was elected Vice Chair. David Saveker (Architecture) was elected Secretary.
7. Senate voted to endorse the Executive Committee's position on "Faculty participation in Commencement" which states that no change from prior year procedures be implemented for 1974, and that the President's request for faculty participation in Commencement be referred to the Personnel Policies Committee for consultation and recommendations. The Senate voted to encourage voluntary participation of the faculty in Commencement.

Announcements

1. The statewide senators reported that the proposed new grievance procedures which were widely discussed here have been discarded permanently, and Executive Order 180 is still in effect with one change: Any review beyond the campus will not be by the Chancellor but by an arbitrator.